**JOB DESCRIPTION**

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| **Job Title:** | Head of Netball/Netball Coach | **Department:** | PE |
| **Hours of Work:** | Term Time  As per the PE timetable Monday 13:00-16:30, Tuesday 14:00-18:30, Wednesday 14:00-18:30, Thursday 11:00-16:30 and Saturdays 8am – 12pm. Fixed Term Contract until July 2022 plus time allocated for administration and outreach. | | |
| **Responsible To:** | Director of Sport | **Responsible For:** | Netball Coaches |

**Summary of Role:**

A dynamic Netball Coach*.*

To lead and develop the netball programme throughout the school.

**Specific Responsibilities:**

1. To teach classes within Games afternoons as allocated by the Director of Sport.
2. To plan and prepare schemes of work and lessons thoroughly, according to department and school policies.
3. To co-ordinate a full and varied netball fixture programme, which includes competitive opportunities for all age groups and organising entry into National and County Netball Tournaments.
4. To lead and organise the weekly fixtures and training days including communication of logistics and staffing, catering and transport.
5. To establish a Netball Development Programme.
6. To develop a sustainable Outreach Programme for Netball.
7. To manage the netball staff and external coaches, ensuring the effective communication of training and fixture information to pupils and the school community.
8. To manage relationships with external clubs and sponsors.
9. To contribute to the GCSE PE programme on either theory or practical components as required by the Director of Sport.
10. To communicate with pupils, staff and parents with regards to Netball related queries and the weekly publication of results including contributions to the school website and other social media feeds.
11. To manage pupils’ behaviour and promote a working atmosphere in lessons by following department and school policy.
12. To support the department’s work by contributing to initiatives and taking on such administrative responsibilities which are reasonably allocated by the Director of Sport.
13. To be available for Sports Tours scheduled throughout the year, taking a lead on the organisation of at least one tour per academic year.
14. To manage the netball budget, undertake regular equipment audits and ensure all equipment is safe and fit for purpose.

**PERSON SPECIFICATION**

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| **Essential** | **Desirable** |
| **Operational Excellence** |  |
| * A well-qualified netball coach * Strong coaching/playing background in netball. * Fluent and accurate written and spoken English. * Excellent ICT Skills. * Ability to confidently umpire netball fixtures at all levels. | * Ability to coach Cricket, Athletics or Tennis. |
| **Personal Behaviours** |  |
| * A good communicator who is able to inspire an interest in the subject. * The ability to work as part of a busy team. * High standards and able to bring out the best in pupils. * Positive and proactive; able to solve problems |  |
| **Ethos and Whole School Values** |  |
| * Committed to operating as part of the School community. * Committed to the Sacred Heart Values. * Committed to Woldingham as a school with high academic standing providing a holistic education and outstanding pastoral care. |  |
| **Safeguarding and Pastoral** |  |
| * Committed to safeguarding and promoting the welfare of children and young people. * A satisfactory Enhanced Disclosure from the DBS. |  |