



## JOB DESCRIPTION

<b>Job Title:</b>	Teacher of History (1 Year Fixed Term - Maternity Cover)	<b>Department:</b>	History
<b>Hours of Work:</b>	Full time		
<b>Responsible To:</b>	Head of History	<b>Responsible For:</b>	N/A

### Summary of Role:

Woldingham School is seeking a dynamic and well-qualified teacher of History to join this excellent department.

History is studied by all KS3 students and they follow a broadly chronological approach moving from the Norman Conquest through to key events in the 20<sup>th</sup> century. There is a mixture of British and international events considered and a key focus, particularly in Year 9, is to develop the skills required at GCSE. History is one of the most popular options for GCSE with over half the students in the present Year 10 and 11 choosing to study it. Candidates are prepared for the AQA course with modules on Germany, Cold War, Power and the People and Elizabethan England.

History is also a popular A level option and follows the AQA course. Students look at USA 1865-1975 as their breadth study, Modern Britain 1951-2007 as their depth study and Tudor Britain as their coursework topic. The department has a very good record of success in public examinations and students regularly go on to read History or related subjects at degree level.

Facilities and resources for teaching History are good; there are three dedicated history classrooms, all with IWB facilities, and a department office. The History Department receives a generous annual allowance for the purchase of books and equipment.

The History Department has a strong connection with the Politics Department, both in terms of location and staffing.

### Specific Responsibilities:

1. To teach classes as allocated by the Head of Department.
2. To plan and prepare schemes of work and lessons thoroughly, according to department and school policies.
3. To prepare relevant classes for public examinations at GCSE and A Level, according to the specifications above.
4. To manage pupils' behaviour and promote a working atmosphere in lessons by following department and school policy.
5. To set, mark and assess work, record assessments and write reports according to department and school schedules and policies.
6. To write and mark examination/test papers as directed and prepare mark schemes when necessary.
7. To support the department's work by contributing to initiatives and taking on responsibilities which are reasonably allocated by the Head of Department.
8. To contribute to the co-curricular programme.
9. To undertake supervisory duties.
10. To undertake the duties of a form tutor (Monday to Friday)

## PERSON SPECIFICATION

Essential	Desirable
<b>Operational Excellence</b>	
<ul style="list-style-type: none"> <li>• A well-qualified and experienced graduate with a History degree.</li> <li>• The ability to teach across all Key Stages and up to A Level.</li> <li>• Excellent subject knowledge and a commitment to communicate enthusiasm for the subject through dynamic teaching.</li> <li>• To contribute to the co-curricular programme.</li> <li>• Fluent and accurate written and spoken English.</li> <li>• Excellent ICT Skills.</li> </ul>	<ul style="list-style-type: none"> <li>• A qualified teacher or an ECT.</li> <li>• Ability to teach a second subject will be an advantage.</li> </ul>
<b>Personal Behaviours</b>	
<ul style="list-style-type: none"> <li>• A good communicator who is able to inspire an interest in the subject.</li> <li>• An ability to engage warmly and professionally with students.</li> <li>• A calm and confident presence in the classroom.</li> <li>• Excellent organisational skills.</li> <li>• The ability to work as part of a team in a busy department.</li> <li>• A willingness to be generous with time committed to school, recognising that ours is a school that never closes during term time and the work continues after the final bell of the day has rung.</li> </ul>	<ul style="list-style-type: none"> <li>• A willingness to make a contribution to the academic enrichment provision offered by the department</li> </ul>
<b>Ethos and Whole School Values</b>	
<ul style="list-style-type: none"> <li>• Committed to operating as part of the School community.</li> <li>• Committed to the Sacred Heart Values.</li> <li>• Committed to Woldingham as a school with high academic standing providing a holistic education and outstanding pastoral care.</li> </ul>	
<b>Safeguarding and Pastoral</b>	
<ul style="list-style-type: none"> <li>• Committed to safeguarding and promoting the welfare of children and young people.</li> <li>• A satisfactory Enhanced Disclosure from the DBS.</li> </ul>	