JOB DESCRIPTION

Job Title:	PE Teacher (Head of Cricket)	Department:	PE
Hours of Work:	Full time		
Responsible To:	Director of Sport	Responsible For:	N/A

Summary of Role:

We are seeking a dynamic teacher of Physical Education with a specialism in cricket to join this excellent department. The successful candidate will have a strong coaching/playing background in cricket and communicate an enthusiasm for PE. The candidate would need to be able to offer hockey as a second sport. She/he will also need to teach across a range of sports at a more recreational level.

The successful candidate will lead and develop the cricket programme throughout the school.

Specific Responsibilities:

1. To teach classes as allocated by the Director of Sport.
2. To plan and prepare schemes of work and lessons thoroughly, according to department and school policies.
3. To manage pupils' behaviour and promote a working atmosphere in lessons by following department and school policy.
4. To undertake the responsibilities of a form tutor, promoting the academic and personal development of the tutees in your care.
5. To contribute to the co-curricular programme.
6. To undertake supervisory duties.
7. To co-ordinate a full and varied cricket fixture programme, which includes competitive opportunities for all age groups and organising entry into National and County Cricket Tournaments.
8. To lead and organise the weekly fixtures and training days including communication of logistics and staffing, catering and transport.
9. To lead on the development of the Winter nets programme.
10. To develop a sustainable Outreach Programme for Cricket.
11. To manage the cricket staff and external coaches, ensuring the effective communication of training and fixture information to pupils and the school community.
12. To manage relationships with external clubs and sponsors.
13. To contribute to the GCSE PE programme on either theory or practical components as required by the Director of Sport.
14. To communicate with pupils, staff and parents with regards to Cricket related queries and the weekly publication of results including contributions to the school website and other social media feeds.
15. To support the department's work by contributing to initiatives and taking on such administrative responsibilities which are reasonably allocated by the Director of Sport.
16. To be available for Sports Tours scheduled throughout the year, taking a lead on the organisation of at least one tour per academic year.

17. To manage the netball budget, undertake regular equipment audits and ensure all equipment is safe and fit for purpose.

PERSON SPECIFICATION

Essential	Desirable
Operational Excellence	
- A well-qualified Teacher of PE - A well-qualified cricket coach - Strong coaching/playing background in cricket. - A good coaching/playing background in hockey - Fluent and accurate written and spoken English. - Excellent ICT Skills. - Ability to confidently umpire netball fixtures at all levels. - Fluent and accurate written and spoken English - Excellent ICT Skills	- Ability to offer A Level teaching - Ability to offer GCSE teaching - Ability to offer Sports Leaders Level 3 teaching
Personal Behaviours	
- A good communicator who is able to inspire an interest in the subject. - The ability to work as part of a busy team. - High standards and able to bring out the best in pupils. - Positive and proactive; able to solve problems	•
Ethos and Whole School Values	
- Committed to operating as part of the School community. - Committed to the Sacred Heart Values. - Committed to Woldingham as a school with high academic standing providing a holistic education and outstanding pastoral care.	•
Safeguarding and Pastoral	
- Committed to safeguarding and promoting the welfare of children and young people. - A satisfactory Enhanced Disclosure from the DBS.	•